



NATIONAL GUARD BUREAU

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NGB-ARH

27 February 2009

MEMORANDUM FOR The Adjutants General of all States, Puerto Rico, the US Virgin Islands, Guam, and the Commanding General of the District of Columbia

SUBJECT: Army National Guard (ARNG) Enlisted Active Guard Reserve (AGR) Active Service Management Board (ASMB) (NGB-ARH Policy Memo 09-015)

1. References:

- a. Title 10, United States Code, Armed Forces.
- b. Title 32, United States Code, National Guard.
- c. Army Regulation (AR) 600-8-104, Military Personnel Information Management/Records, 22 Jun 04.
- d. AR 135-18, Active Guard Reserve (AGR) Program, 1 Nov 04.
- e. AR 635-200, Active Duty Enlisted Administrative Separations, 6 Jun 05.
- f. AR 600-9, The Army Weight Control Program, 27 Nov 06.
- g. AR 135-178, Enlisted Administrative Separations, 13 Mar 07.
- h. AR 623-3, Evaluation Reporting System, 10 Aug 07.
- i. AR 40-501, Standards of Medical Fitness, 14 Dec 07.
- j. AR 600-60, Physical Performance Evaluation System, 28 Feb 08.
- k. AR 135-205, Enlisted Personnel Management, 11 Mar 08.
- l. AR 600-8-19, Enlisted Promotions and Reductions, 20 Mar 08.
- m. Department of the Army Pamphlet 611-21, Military Occupational Classification and Structure, 22 Jan 07.
- n. National Guard Regulation 600-5, The Active Guard/Reserve (ARG) Program, Title 32, Full-Time National Guard Duty (FTNGD), Feb 90.

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o. Memorandum, NGB-ARH, 27 Sep 06, subject: Army National Guard Enlisted Personnel Management (NGR 600-200) Implementing Draft (NGB-ARH Policy Memo 06-053).

2. Authority:

a. Chief, National Guard Bureau (CNGB) authorizes the use of the ARNG Enlisted AGR ASMB, hereinafter referred to as the ASMB, to consider eligible AGR enlisted Soldiers for continuation in their respective AGR programs.

b. The Director, Army National Guard (DARNG) is the convening authority for the Title 10 (T10) AGR Program.

c. The Adjutants General (TAGs) are the convening authority for the Title 32 (T32) AGR program.

d. The authority to convene these boards will not be delegated.

3. Purpose. This policy prescribes the procedures to establish and conduct the ASMB for AGR Soldiers with 18 or more years of active service who fall within the zone of consideration. This board is essential to provide a life cycle management tool for career progression and management of qualified AGR Soldiers. The ASMB is based on the needs of the Army, service in the AGR Program, and AGR requirements of the ARNG.

4. Goals:

a. To shape and retain the highest quality AGR force in the ARNG.

b. To ensure that only the most capable Soldiers serve in the AGR program.

c. To ensure opportunity for advancement to the next higher grade.

5. Policy:

a. The DARNG will convene one board per calendar year for Soldiers serving in the T10 AGR program. Likewise, TAGs will convene one board per calendar year for Soldiers serving in the T32 AGR program of their State or Territory. Standby boards are not permitted. If the DARNG or TAG exceeds their controlled grade authorizations, they will be required to hold a board each year until they are within their controlled grade

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authorizations. A request for an exception to policy with an attrition plan may be submitted to NGB-ARH for review and approval in lieu of the board.

b. The ASMB is a release from active service board. Soldiers selected by this board will be released from active service in the AGR Program.

c. Soldiers not selected for release by an ASMB may continue to serve until they reach their Retention Control Point (RCP), voluntarily retire, or are selected for release by a subsequent board, whichever occurs first. Retained Soldiers will not be considered within 2 years of the previous ASMB.

d. Full-time National Guard Duty AGR Soldiers with 15 or more years of active service will no longer be considered by the Qualitative Retention Board requirements established in AR 135-205.

e. There is no appeal process. The AGR Soldiers who are selected for release may choose to revert to traditional status, retire, interstate transfer, or apply for other non-AGR Full-Time National Guard Duty Operational Support, Full-Time National Guard Duty-Counter Drug, or Military Technician positions.

f. Under no circumstance will an ASMB continue enlisted Soldiers beyond their RCP for their current grade or maximum age for service (age 60). Requests to continue active service beyond RCP or age 60 are managed outside the ASMB process and will be considered on a case by case basis based on policy guidance from NGB-ARH. Soldiers in the grade of E7 with the military occupational specialty 79T may be allowed to extend beyond their current RCP for not more than 2 years, at the discretion of TAGs, based on yearly policy guidance from NGB-ARH as published in the annual memorandum of instruction. The RCPs for enlisted Soldiers are as follows:

Grade	RCP
SGT	20 years
SSG	23 years
SFC	26 years
1SG/MSG	29 years
SGM/CSM	32 years

g. Soldier appearance before an ASMB is not authorized.

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h. State Command Sergeants Major serving in the AGR Program are exempt from the ASMB board process.

i. Soldiers with an approved request for retirement or an RCP not later than 31 August 2010 will not be boarded unless the retirement paperwork is rescinded by the DARNG or TAG prior to the announced board convening date. Approved retirements or RCP will not be cancelled or extended after the board is convened.

j. In accordance with paragraph 7-43(e) of AR 600-8-19, Soldiers who are selected for release by the ASMB will not be removed from the promotion list if they choose to release from active duty (REFRAD) into a Mobilization Day (M-Day) status; however, their status will be immediately changed to reflect that they are no longer eligible and available to fill a valid vacancy for promotion while serving in a T32 FTNG or T10 AGR status. These Soldiers will become immediately eligible and available without losing their promotion list status for a valid M-Day vacancy the day after REFRAD. Soldiers electing to retire will be immediately removed from the promotion list upon approval of that retirement request.

k. Soldiers who are selected for release and who are pending a determination from a MOS Medical Retention Board, Medical Evaluation Board, or Physical Evaluation Board will be released when their final medical disposition is determined.

6. Timeline:

a. The NGB-ARH will publish board guidance 120 days prior to the board cycle.

b. No less than 90 days prior to the convening of the board, the DARNG or TAG will notify NGB-ARH and each Soldier within the zone of consideration of their intent to conduct a board and the required documents for submission. Soldiers are responsible for ensuring their board packets are complete by the date specified in the notification.

c. Boards will be conducted between 1 June and 31 August.

d. Pre-board reports are due to NGB-ARH 15 days prior to the board date. The NGB-ARH will review and notify the National Guard Bureau, Human Capital Management or State/Territory within 1 week on compliance with published guidance.

e. Selection objectives and board membership changes may be submitted to NGB-ARH up to 1 week prior to the convening date of the board.

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f. Post-board reports are due to NGB-ARH for review not later than 15 days after board deliberation. The NGB-ARH division will review board documents and send a concur/non-concur memorandum within 1 week of receipt of documents.

g. The DARNG or TAG will approve the board results not later than 15 days after NGB-ARH review/concurrence.

h. The DARNG or TAG must notify each Soldier of his or her non-selection or selection for release from the AGR Program not later than 7 days after the board is approved.

i. Soldiers will notify the AGR Manager of their selection option within 30 days of receipt of ASMB notification memorandum.

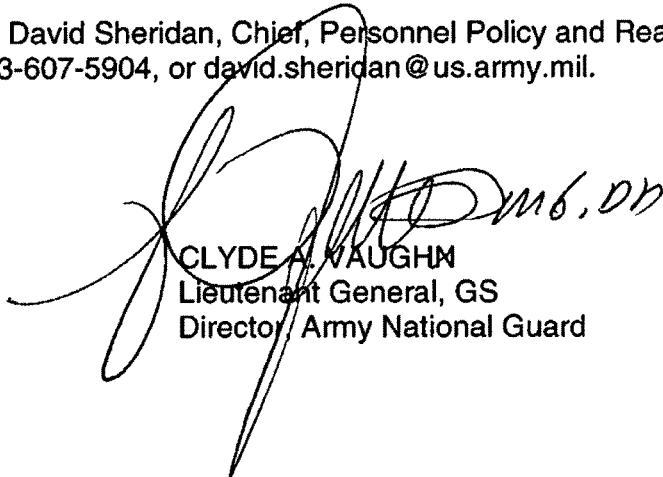
j. Mobilized Soldiers selected for release from the AGR program will be notified within 30 days of their REFRAD. Unless expressly waived, Soldiers will be released from the AGR program not less than 9 months and not to exceed 12 months from their REFRAD.

k. Non-mobilized Soldiers selected for release will be released from the AGR program not less than 9 and not to exceed 12 months from the date the board results are approved.

7. This policy will remain in effect until superseded or rescinded.

8. The point of contact is COL David Sheridan, Chief, Personnel Policy and Readiness Division, at DSN 327-5904, 703-607-5904, or david.sheridan@us.army.mil.

Encl
Timeline



CLYDE A. VAUGHM
Lieutenant General, GS
Director, Army National Guard

Time Line		Action
120 days prior to the board cycle		NGB-ARH publishes MOI for following Calendar Year Enlisted AGR ASMB
90 days prior to convening board or upon decision to non-conduct		Notify NGB-ARH of DARNG/TAG intent to conduct/non-conduct board
90 days prior to convening of the board		NGB, States/Territories/NGB notify Soldiers in writing that they fall within the zone of consideration for the upcoming Enlisted AGR ASMB
1 June – 31 August		Zone to conduct an Enlisted AGR ASMB
15 days prior to the board convening		Pre-board reports due to NGB-ARH
1 week following receipt of pre-board reports		NGB-ARH will review pre-board reports and inform NGB, State/Territories their reports are IAW the MOI
1 week prior to the convening of the board		Selection objectives/board membership changes may be submitted to NGB-ARH
NLT 15 days after board deliberations close		Post-board results are due to NGB-ARH for review/concurrence
NLT 15 days after receipt of NGB-ARH review and concurrence		The DARNG/TAG will approve/disapprove board results
NLT 7 days after the DARNG/TAG approval		The DARNG/TAG will notify Soldiers in writing of their selection/non-selection
30 days following receipt of ASMB Results memo		Soldier will notify the AGR Manager of their selection option if they are not retained in the AGR Program
9-12 months from the board approval date		Soldiers will be released from the AGR Program, not to exceed RCP or age 60